

COUNCIL MINUTES  
TIGARD CITY COUNCIL MEETING  
June 17, 2003

1. WORKSHOP MEETING

- 1.1 Mayor Griffith called the meeting to order at 6:30 p.m.
- 1.2 Roll Call: Mayor Griffith and Councilors Dirksen, Moore, Sherwood, and Wilson were present.
- 1.3 Pledge of Allegiance
- 1.4 Council Communications & Liaison Reports: None
- 1.5 Call to Council and Staff for Non Agenda Items: None

2. REPORT ON RESIDENTIAL DEVELOPMENT TRENDS IN THE CITY AND URBAN SERVICES AREA

Community Development Director Hendryx reviewed this agenda item. Typical development today is different from that of 10 years ago. Large lot development is no longer the norm in the community. Mr. Hendryx presented information about current development trends in the City of Tigard and Urban Services area. A detailed memo from Mr. Hendryx to the Council on Development Trends is on file with the City Recorder and is also a part of the Council packet information that has been posted on the City's web site.

During Council discussion, Councilor Wilson suggested that parking requirements for residential development be reviewed to determine whether it's adequate.

3. DISCUSSION ON THE TIGARD FESTIVAL OF BALLOONS

Councilor Moore reported that he had talked with Balloon Festival Organizer Bruce Ellis about plans for the 2004 Balloon Festival. Mr. Ellis indicated that he is confident he will have a local major media sponsor for the event next year. Mr. Ellis was open to the idea of focusing on the Balloon portion of the festival and working with local balloonists. He was also agreeable to solicit help from organizations and individuals to take responsibility for other portions of the festival. A planning meeting will be organized soon by City staff to discuss the reorganization of the planning for this event.

#### **4. DISCUSSION OF UPDATING CERTAIN FEES IN THE MASTER FEES AND CHARGES SCHEDULE**

Finance Director Craig Prosser introduced this agenda item outlining staff recommendations to update the Master Fees and Charges Schedule and amend certain fees.

Park Manager Dan Plaza presented information on the proposed park reservation fees and charges increases. After discussion, Council consensus was to support the schedule of fees and charges that will recover 70% of program costs.

A detailed memo from Mr. Plaza to the Council on the recommendation to increase park fees and charges is on file with the City Recorder and is also a part of the Council packet information that has been posted on the City's web site.

Building Official Gary Lampella reviewed information on the proposed mechanical fee increase. Council consensus was to support the proposed increase. A detailed memo from Mr. Lampella to the Council on the proposed mechanical fee increase is on file with the City Recorder and is also a part of the Council packet information that has been posted on the City's web site. In addition, an open house explaining the proposed fee increase will be held in the Tigard Town Hall on June 18, 6:30 p.m.

Budget & Financial Reporting Analyst Michelle Wareing reviewed the fee schedule and summarized the proposed fee changes. Council consensus was to support the proposed changes. The new schedule will be presented to Council for adoption at the June 24, 2003, Council meeting. The draft of the Master Fees and Charges schedule is on file with the City Recorder and is also part of the Council packet information that has been posted on the City's web site.

#### **5. ADMINISTRATIVE ITEMS**

Assistant to the City Manager Newton reviewed the following:

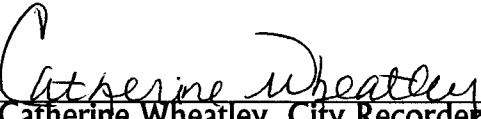
- Indonesian delegation will arrive in Tigard tomorrow. Delegates will attend the June 24, 2003, Council meeting
- City tours for Councilors Sherwood and Wilson
  - June 26, 8-10 a.m. at Public Works and 10 a.m.-12 p.m. at Engineering
  - July 14 (afternoon) Community Development & Library Tours
- Update on Martin court case – The Oregon Supreme Court declined to hear two pending appeals. Once the Circuit Court issues its order, the Dartmouth Local Improvement District fee assessment will be due and payable to the City.

- Health insurance open enrollment -- Senior Human Resources Analyst Sherrie Burbank will be available for Council questions before the June 24 City Council meeting (6 p.m.).
- Street maintenance fee update – The Transportation Financing Strategies Task Force and representatives of the business community will meet on June 19, 6:30 p.m., in the Town Hall.
- Governance structure for proposed publicly owned electric utility -- Finance Director Prosser reviewed this item relating to the City of Portland's consideration of purchase of PGE. Mr. Prosser noted a number of concerns including how a board of directors should be appointed, appointment criteria for directors, the appearance that there are no set responsibilities assigned to the advisory board, and the inability for all citizens served by this utility to have a greater say in the governance of the utility. After discussion, Council agreed that the Mayor should sign a letter addressed to the League of Oregon Cities outlining the City's concerns. A copy of this letter will be forwarded to the City Council.
- Questions on Bull Mountain Study – Council had received a draft copy of this study on June 10. Points of discussion included questions about what benefits there would be to Bull Mountain residents if they were annexed. Increased police protection and maintenance of streets at an urban level were two advantages. Council also discussed whether cities are subsidizing rural areas of the County. This item will be discussed further at the July 8, 2003, Council meeting.

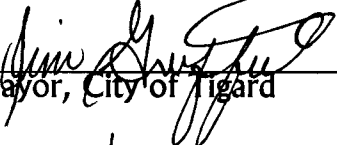
7. COUNCIL LIAISON REPORTS: None

8. EXECUTIVE SESSION: Not held

9. ADJOURNMENT: 8:13 p.m.

  
Catherine Wheatley, City Recorder

Attest:

  
Mayor, City of Tigard

Date: July 22, 2003